

Risk Assessment Form – YPIG Jane Williams, May 2017

Revision date: 30 April 2019

Identify Hazard	Hazard Effect Who is at risk?	Severity	Probability	Risk Factor	Minimise Risk by	Residual Risk
Entrances, exits and windows	Youngsters and Adults Youngsters wandering off Getting lost or tripping on way in or out.	5	1	5	Ensure that the door to the outside patio are locked at the start of the session. Ensure a responsible adult is at the door and that young people who need to be accompanied leave with a known adult. If in any doubt about the person collecting then check with parents first.	Slight
Cleaning materials and other noxious substances	Youngsters and Adults Ingestion of alcohol or harmful substances. Burns to skin or damage to clothing, furniture or equipment.	5	1	5	Keep all cleaning materials in a safe cupboard. At the hall this is not locked so ensure the youngsters don't go in there.	Minimal
Toilets	Youngsters and Other Users Youngster being locked in. Users being exposed to germs or hazardous substances. Users slipping on wet floors.	4	2	8	Maintain good standard of cleanliness, hygiene and security. Ensure floor covering is suitable for the age group and in a clean/safe condition. Ensure changing equipment is in good repair.	Slight
Craft activities	Youngsters and Adults Paint or glue inhalation. Paintbrushes used inappropriately. Cuts from scissors.	4	1	4	Youngsters are always told how to use any equipment and are supervised throughout.	Minimal
Food – allergies	Youngsters and Adults Anaphylactic shock, sickness, rash, tummy upset.	5	2	10	Forms with information about allergies signed by parents/carers. If Epipen users present make sure they have their Epipen with them and that there are instructions on usage which have been read by leaders. Leaders to have mobile phones, charged, with them and contact details for all youngsters.	Medium/serious First Aid trainer to be in place